

MINE, ME & US Montessori School
Enrollment Contract
 July 24, 2017 – June 29, 2018

Family Copy

Programs (Full-Day, Year-Round Montessori School)	Monday-Friday	7:30am-5:30pm
<u>Nido Environment</u> <i>6 weeks through mobile</i>	\$14,400/year	\$1200/month
<u>Nido Community</u> <i>mobile through 18 months</i>	\$14,400/year	\$1200/month
<u>Toddler Community</u> <i>18-36 months</i>	\$14,400/year	\$1200/month
<u>Children's House</u> <i>3-6 year</i>	\$12,000/year	\$1000/month
<u>Children's House</u> <i>Kindergarten Year</i>	\$9,600/year	\$800/month
(Kindergarten Year)		
<u>Montessori Elementary</u> <i>6 – 9 years</i>	\$9,600/year	\$800/month

Fees
 Application Fee (one time, per child) \$100
 Enrollment Fee (one time, per child) \$250 ((due at the time when your child's start date and home visit are scheduled)
 Re-Enrollment Fee (annually, per child) \$150 (due in May)
All fees are non-refundable and not part of tuition.

Tuition Discounts
 Sibling Discount (applied to **each** younger sibling's tuition) 10%
 Annual Tuition Paid in Full (per child) 3%

Payment Plans
MONTHLY
 Monthly tuition is due on the 1st of each month and considered late on the 6th of each month. A late fee of \$50.00 will be applied to your child's account if tuition payment is late.
ANNUALLY
 Annual tuition is due on the first day of your child's enrollment.
 • Alternative tuition payment plans may be discussed with Head of School.

Prorated Tuition
 _____ (initial) The first tuition payment is due upon signing the enrollment agreement. If a child's first day of enrollment falls on the first through the 15th of the month, the tuition rate is for the full month. If a child's first day of enrollment falls on the 16th through the end of the month, the tuition rate is for half (50%) of the monthly tuition
 _____ (initial) If a child's last day of enrollment falls on the first through the 15th of the month, the tuition rate is for half (50%) of the monthly tuition. If a child's last day of enrollment falls on the 16th through the end of the month, the tuition rate is the full monthly tuition amount.

Late Pick-Up Fees
 _____ (initial) If you or an authorized person is late to pick up your child up by the end of the school day, a Late Pick-Up fee will be applied. The Late Pick-Up fee is \$10.00 for each 5-minute interval. After the first 15 minutes, the fee continues to accrue at \$15.00 per 5-minute interval. The Late Pick-Up fee is calculated using the clock on the MINE, ME & US Montessori School cell phone. 75% of the Late Pick-Up fee goes into the MINE, ME & US Montessori School Teacher Appreciation Fund.

Program Choice (Check below)	Tuition Plan (Check below)
_____ Nido Environment	_____ 12 month (\$1200/mo.) _____ Annual (\$14,400/yr)
_____ Nido Community	_____ 12 month (\$1200/mo.) _____ Annual (\$14,400/yr)
_____ Toddler Community	_____ 12 month (\$1200/mo.) _____ Annual (\$14,400/yr)
_____ Children's House	_____ 12 month (\$1000/mo.) _____ Annual (\$12,000/yr)

Terms and Conditions of Enrollment Contract
 1. _____ (initial) This contract is automatically renewed upon payment of enrollment fee and submission of Re-Enrollment Contract and provided the student's account has a zero balance.
 2. _____ (initial) In order to be released from further tuition obligations, thirty (30) day written notification of your intention to withdraw your child is required. Withdrawal notification must be submitted using email. Withdrawals are effective from the date the school receives the notice. You are responsible for tuition for the remainder of the thirty (30) days. This contract is valid from the date signed (at the time when your child's start date and home visit are scheduled).

Financial
 1. _____ (initial) Application, Registration, and Enrollment Fees are non-refundable and not included in tuition.
 2. _____ (initial) Monthly tuition payments must be paid on the first of the month. Payments are considered late on the 6th of each month at which time a late fee of \$50.00 will be assigned to your child's account.
 3. _____ (initial) No refunds will be made for days missed due to illness, inclement weather, disaster, or holidays. No refunds will be made for missed days due to family vacations.
 4. _____ (initial) Should the school be closed for any reason on a specific day not included in the school calendar, no additional day of attendance will be given.

Community
 1. _____ (initial) Parents and family members agree to abide by the policies and procedures set forth in the MINE, ME & US Montessori School Family Handbook.
 2. _____ (initial) MINE, ME & US Montessori School reserves the rights to deny, cancel, sever, or suspend a child's enrollment if deemed in the best interest of the child or the school. MINE, ME & US Montessori School will follow the dismissal policy outlined in the MINE, ME & US Montessori School Family Handbook.

Education
 1. _____ (initial) All classroom placements of children are solely at the discretion of the school and are based on the child's developmental level.